

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, March 2, 2016

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, March 2, 2016, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Martin.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Martin, Mary Jones led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Michael A. Martin, President
Rosemary Thurston, Vice President
Monica Brown
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Pam Keith
A. Marie Young
Larry Bartlow, Student Trustee
Celia Esposito-Noy, Secretary

Others Present:

Gregory Brown, Vice President of Student Services
Mary Jones, Human Resources
Yulian Ligioso, Vice President of Finance and Administration
Dr. Leslie Minor, Ph.D., Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

4. APPROVAL OF AGENDA

Moved by Trustee Keith and seconded by Trustee Brown to approve the agenda as presented. The motion passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION ITEMS)

Dr. Minor introduced Sandy Lamba, new dean. Dean Lamba gave a brief bio of his career and stated he's delighted to be here. The Board welcomed Dean Lamba to Solano College.

6. CLOSED SESSION

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Transforming Students' Lives!

Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39

- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9:
one potential case
- (d) Conference with Legal Counsel—Existing Litigation
(Subdivision (a) of Govt. Code §54956.9)
Case #: FCS045285 and Case #: FCS045360

7. RECONVENE REGULAR MEETING

The meeting was reconvened at 6:59 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

The Board held Conference with Legal Counsel – Existing Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

President Martin recognized the following persons to speak during public comment:

George Guynn, community member, spoke about his concerns for the demolishing of building 300.

10. CONSENT AGENDA – ACTION ITEMS

Human Resources

- (a) Employment – 2015-2016; Resignation of Employees, Page 5

It was moved by Trustee Thurston and seconded by Trustee Young to approve the consent agenda. The motion was passed unanimously.

11. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from Consent Agenda.

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Academic Affairs

- (a) Educational Agreement Between Mariani Packing Company and Solano Community College District, Page 6

Dr. Minor introduced Kelly Penwell, Dean of Workforce Development and Continuing Education, gave a background on this program. Ms. Penwell stated that Mariani Packing Company is interested in conducting training on their quality control on their line. We are now in the process of trying to secure ETP funds for this training, and Mr. Umberto Lupe, who works for the SBDC, has agreed to take on the training. Mr. Lupe has a background in Six Sigma and lean manufacturing, and is also bilingual.³

It was moved by Trustee Keith and seconded by Trustee Young to approve the Educational Agreement Between Mariani Packing Company and Solano Community College District. The motion was passed unanimously.

- (b) Contract Services Agreement Between El Camino Community College District and Solano Community College District, Page 12

Kelly Penwell stated that in the process of getting ETP money for the Mariani Packing Company training, we found out that there are two colleges in California that will receive the bulk of the money. We could be the recipient of that money but it will be a long process, approximately six months. In the meantime, El Camino Community College District has agreed to provide the ETP money for the training at Mariani Packing Company.

It was moved by Trustee Thurston and seconded by Trustee Keith to approve the Contract Services Agreement Between El Camino Community College District and Solano Community College District. The motion was passed unanimously.

Student Services

- (c) Resolution Proclaiming March 2016 as Women’s History Month at Solano Community College, Resolution No. 15/16-22, Page 20

Vice President Brown introduced Dr. Slade who gave a brief overview of Women’s History Month. She is very excited about this year’s theme: Working to form a more perfect union and honoring women in public service and government.

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Resolution Proclaiming March 2016 as Women’s History Month at Solano Community College, Resolution No. 15/16-22. The motion was approved with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: Yes

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

(d) Transportation Fee Election Resolution, Page 22

Dr. Slade provided a background on the resolution. Dr. Slade stated that this discount is not just for students to get to school, but also to work. In addition, Dr. Slade stated that some students have to make a choice on whether to take a bus or eat on campus. Philip Kamhi, Transit Manager for Solano Transit Authority, stated this program is important to help people figure out where they are going and help students get to campus easier. Mr. Kamhi believes that ridership will grow and people will tell others. STA is also researching Solano Express routes and looking to increase service in Solano County.

Megan White, ASSC President, commented that although she does not take the bus, she believes this discount would help raise FTEs and could help decrease the cutting of classes. She also reiterated Dr. Slade's comments about students having to choose between taking a bus and eating on campus.

Faraj Al-badani, ASSC Diversity Senator, who lives in Dixon, also supports the transportation fee resolution. Mr. Al-badani commented that taking the bus currently costs him \$70 per month and if he doesn't take the bus, he is unable to get to the College.

Student Trustee Bartlow commented that he also takes the bus and supports the transportation fee.

Trustee Thurston asked why Benicia is not part of this resolution. Mr. Kamhi responded that Sol Trans services Benicia, Vallejo and Dixon; however, riders from Benicia currently take a bus to the Vallejo campus, then on to the Fairfield campus.

Trustee Brown asked if students can buy passes on campus. Dr. Slade confirmed that passes can be bought on the Fairfield campus and they are working on selling passes in Vacaville and Vallejo campuses.

President Martin stated that Yolo Bus is not part of the resolution to which Mr. Kamhi responded that Yolo Bus is not part of Solano County, and were not part of the conversation when they met on the resolution. Superintendent-President Celia Esposito-Noy stated this resolution does not preclude us to reach out to Yolo Bus for a similar agreement.

Superintendent-President thanked VP Brown, Dr. Slade, ASSC President Megan White, and the STA for their efforts in putting together this resolution which was not an easy task.

It was moved by Trustee Young and seconded by Trustee Keith to approve the Transportation Fee Election Resolution. The motion was passed unanimously. The motion was approved with the following roll call vote:

STUDENT TRUSTEE BARTLOW ADVISORY VOTE: Yes

AYES: Trustee Brown, Trustee Chapman, Trustee Keith, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young

NOES:

ABSTAIN:

13. BOARD STUDY SESSION (NO ACTION REQUIRED)

(a) Student Success Scorecard Data

Facilitated by Peter Cammish, Dean, Joshua Scott, BSI Coordinator, and Dr. Leslie Minor, Vice President of Academic Affairs

Dr. Minor introduced Peter Cammish, Dean of Research Planning and Institutional Effectiveness, who gave a presentation titled “Student Success Scorecard”. This data is collected by the State Chancellor’s Office based on submissions by Solano College. The data is processed in the same way so we can compare ours to other colleges.

Dean Cammish gave an overview of the data, beginning with institutional characteristics which show male to female ratio, part-time and full-time faculty, ethnicity, and age group. Student to counselor ratio showed that we have 615 students per counselor with the statewide average being 722. Other highlights included momentum points and completion percentages for Solano College; Career technical education completion rates; and fall 2014 Math 330 tracking.

Mr. Joshua Scott, English instructor and BSI Coordinator, gave an update on basic skills where he discussed the issues of poor assessment and placement, and low persistence rates. Mr. Scott discussed some of the solutions such as acceleration, co-requisite support, placement reform, and developing non-credit ESL options on and off campus. Mr. Scott stated there is work to be done and highlighted the topics that need further research such as: assessment/placement reform in math, scale up Math 112, professional development, develop pathways as part of a First Year Experience reboot, and continue expansion of non-credit ESL offerings.

President Martin thanked Dean Cammish and Professor Scott, and stated this information answers questions he had and feels we have a roadmap to the future. Superintendent-President Esposito-Noy also thanked Professor Scott, Professor Wyly and Dean Cammish.

14. INFORMATION ITEMS – NO ACTION REQUIRED

(a) District Standards Revisions #2, Page 25

Tom Beckett reported on the proposed revisions to the Solano Community College 2013 Facilities Master Plan, Book 2: District Standards. These revisions will be brought forth to the Board at the March 16, 2016 meeting.

(b) Interior Signage Standards Informational Item, Page 38

Julie Vogel of Kate Keating Associates, Inc. updated the Board on the development of Districtwide Interior Signage Standards. The full proposed Interior Signage Standards will be brought forth to the Board at the March 16, 2016 meeting with a request for approval.

15. ANNOUNCEMENTS

Superintendent-President Esposito-Noy proposed that Trustees might want to add to the back of the business card the link to the Measure Q.

Trustee Thurston and Trustee Young attended the Mayor's Community Recognition dinner also known as Bridging the Gap of Need event last Saturday. The mayor holds this dinner every year and, this year, Solano College was nominated for an organizational award. Trustee Thurston read the recognition to the Board and those in attendance.

Trustee Brown attended the democratic state convention last Saturday where Vice President Joe Biden was a speaker.

Student Trustee Bartlow made the following announcement:

It has been an honor for me, at my age, to attend a great institution like Solano Community College. I have had great professors and positive role models and mentors who have been supportive to me as I pursue my Ph.D. in nursing. SCC has provided me with quality teaching, and has provided a professional and engaging study environment, which has been crucial in the achievement of my educational goals. It has been brought to my attention by numerous students that there is a lack of space in the UMOJA office. Last year, the UMOJA office serviced approximately 5,000 students. It has been voted the number one UMOJA program in the State of California. Unfortunately, due to the limited amount of space, students have been impacted and are forced to sit on the floor. This is not a productive teaching, learning and professional engaging environment for students to learn. This situation could quite possibly be a fire hazard, or public health hazard to have students on the floor in the UMOJA office. There are also photographs of students using UMOJA services who have to do homework on the floor due to the lack of space. Is there any possibility of moving the UMOJA office to a larger, temporary location or larger room until something permanent can be found? I love my school here at SCC and do not want the College to receive any poor or bad publicity from newspapers showing photos of students on the floor. It is imperative that we continue to develop SCC and provide quality teaching, learning, and provide each student with a professional, engaging environment that supports the success of all students.

16. ITEMS FROM THE BOARD

President Young attended and/or participated in the following activities:

February 20: Delta Sigma Theta Sorority, Incorporated Solano Valley Alumnae Chapter 7th Annual Fundraiser (Crab Feed) for Scholarship and Service, Leadership & Empowerment Activities. This event was held at Ulatis Community Center in Vacaville.

February 24: Volunteer tutor of mathematics to students who are participating in an afterschool program (Cool School) at Hogan Middle School in Vallejo

February 26: Mayor's Community Recognition Dinner: "Celebrating Dedicated Community Volunteers" at Dan Foley Cultural Center in Vallejo. Solano Community College District was one of many community organizations that received a certificate of recognition for being a dedicated community volunteer. Governing Board Vice President Trustee Rosemary Thurston accepted the college's certificate.

February 27: "Healthy Heart Walk" at Solano Town Center Mall in Fairfield. This event was sponsored by The Links, Incorporated Solano County Chapter.

March 2: Volunteer tutor of mathematics to students who are participating in an afterschool program (Cool School) at Hogan Middle School in Vallejo

March 2: Solano Community College District Measure Q Steering Committee meeting

17. ADJOURNMENT

It was moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the Board meeting. The motion was passed unanimously. There being no further matters before the Board, the meeting was adjourned at 8:41 pm.